

Georgia State Board of Landscape Architects Board Meeting - Teleconference October 15, 2014

A meeting of the Georgia State Board of Landscape Architects was held via teleconference on October 15, 2014, at the Professional Licensing Boards Division, 237 Coliseum Drive Macon, GA 31217.

MEMBERS PRESENT:

Rebecca Kirk -Chairperson
Jaydee Ager
D. Chad Baker

MEMBERS ABSENT:

Tim Lake

STAFF PRESENT:

Deborah Beard - Executive Director
Beth Duffey - Board Support Specialist
Scott Forbes – Assistant Attorney General

Rebecca Kirk, Chairperson established there was a quorum present and declared the meeting open at 9:31 a.m.

Approval of Minutes:

Jaydee Ager motioned, Chad Baker seconded, and the Board voted unanimously to approve the minutes from the July 16, 2014 meeting.

Licenses Issued:

Chad Baker motioned, Jaydee Ager seconded, and the Board voted unanimously to ratify the following list of licenses issued.

License Issued 07-01-14 -09-30-14	
LA001710	White, Andrew David
LA001711	Buschbom, Vicki Brown

Other Board Discussion Items:

Deborah Beard, Executive Director presented the 2015 Board meeting dates for the Board to review and approve. Jaydee Ager moved, Chad Baker seconded, and the Board voted unanimously to accept the 2015 Board meeting dates as listed below.

- January 14, 2015 9:30 a.m. (Conference Call)
- April 15, 2015 9:30 a.m. (Conference Call)
- July 15, 2015 9:30 a.m. (Conference Call)
- October 7, 2015 9:30 a.m. (Conference Call)

Election of Officers:

Jaydee Ager moved, Chad Baker seconded, and the Board voted unanimously to elect Rebecca R Kirk as Chairperson and Tim Lake as Vice Chairperson.

Executive Session

Chad Baker moved, Jaydee Ager seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2 (k), 43-1-19 (h), and 50-14-2(1), to deliberate on applications, complaints, investigative reports, and the Assistant Attorney General's report. Voting in favor of the motion was Rebecca Kirk, Chad Baker and Jaydee Ager.

At the conclusion of the Executive Session, Rebecca Kirk declared the meeting to be **"open"** pursuant to the Open and Public Meeting Act, O.C.G.A. § 50-14-1 et seq. No Board votes were obtained during Executive Session.

Applications:

Jaydee Ager motioned, Chad Baker seconded, and the Board voted unanimously to ratify approval of the following applicants to take the L.A.R.E.:

- Stephen D. Mitchell
- Phillip Shell
- Erin Eileen White

Jaydee Ager motioned, Chad Baker seconded, and the Board voted unanimously to ratify approval of the following applicants for licensure by reciprocity, pending passage of Georgia exam:

- Kevin J. Osburn
- Kurt Culbertson
- Steven Charles Durrant
- William Theodore Buckley
- Clarence Barrineau III

Jaydee Ager motioned, Chad Baker seconded, and the Board voted unanimously to ratify approval of the following applicants for reinstatement of licensure:

- Zhen Feng
- Raiford Michael Mullis
- Jack Barber Weeks
- Rickey Jasper Sewell

Jaydee Ager motioned, Chad Baker seconded, and the Board voted unanimously to ratify approval of the following applicant for a temporary license:

- Jeffrey MacFarlan

Applicant #25769/2468620 I.A.- Rebecca Kirk motioned, Jaydee Ager seconded and the Board voted unanimously to refer to investigations to verify unlicensed practice.

Complaint:

Complaint Case# LA150001 - Chad Baker motioned, Rebecca Kirk seconded, and the Board voted unanimously to close case.

Assistant Attorney General's Report:

Assistant Attorney General, Scott Forbes provided the Board with a written status report of cases.

Approval of Executive Session Minutes:

Rebecca Kirk motioned, Chad Baker seconded, and the Board voted unanimously to approve the Executive Session Minutes from the July 16, 2014 Board meeting.

Consent Agreement:

Rebecca Kirk motioned to accept signed Consent Agreement for Reinstatement of Licensure from Donald Hooten and to approve Executive Director, Deborah Beard to sign the consent agreement for the Board Chair with express permission from the Board. Jaydee Ager seconded and the Board voted unanimously in favor of the motion.

Renewal Update:

Deborah Beard, Executive Director updated the Board on the Landscape Architect renewals. The renewals were generated on September 3, 2014 and September 4, 2014 and are now live. Currently about 15% of the licensees have renewed. Board Members were informed of the Affidavit of Citizenship Form and Secure and Verifiable Document requirements. They were informed to notify all associations they are affiliated with that renewals are now live and to have them notify their members of the documents needed to be submitted with the renewals.

Rebecca Kirk, Chairperson, informed the Board that she has notified the Georgia Chapter of the American Society of Landscape Architects the renewals are now open and asked them to notify their members.

There being no further business Jaydee Ager motioned to adjourn, Chad Baker seconded and the Board voted unanimously to adjourn the meeting.

The meeting adjourned at 9:54 a.m.

The next meeting of the Board will be on Wednesday, January 14, 2015 by teleconference at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

Minutes recorded by:

Beth Duffey, Board Support Specialist

Minutes reviewed and edited by:

Deborah Beard, Executive Director

BECKY KIRK

Becky Kirk, Chairperson

DEBORAH BEARD

Deborah Beard, Executive Director

These minutes were approved on: January 14, 2015